

## CHURCHILL PARK LAWN BOWLING CLUBHOUSE INFORMATION CHECKLIST

**Information to be provided to rentee**  
✓ **Check off as you read and agreed to the following:**

1. ☐ **The Churchill Park Lawn Bowling Clubhouse is a Non-Smoking facilities**
2. ☐ **The Churchill Park Lawn Bowling Clubhouse is** an important part of Westdale's heritage. Preserving and protecting it is our primary concern.
3. ☐ Rentee must be present during the entire rental period.
4. ☐ Maximum capacity for hall is 60.
5. ☐ Facility rental does NOT include dishes, utensils, pots, pans, coffee urns, linens, set up or cleanup.
6. ☐ Tape (scotch, masking, duct, hockey), sticky tack, thumb tacks, staples or push pins are NOT to be applied to woodwork, door & window frames, walls, or trim.
7. ☐ The setup and takedown of tables and chairs, as well as the bagging of garbage prior to departure is the responsibility of the rentee.
8. ☐ Your permit is for a specified time period. Access to the building will be for this time period only. Be aware that any setup and takedown prior to and after your event must take place within this specified period.
9. ☐ In case of emergency, **please contact emergency services (911) or the Recreation Division's stand-by supervisor (905 517-5769)**. There is no telephone in this facility.
10. ☐ **Alcohol is not permitted.**
11. ☐ The key to the premises may be picked up one (1) day prior to the permitted event and must be returned within two (2) days.
12. ☐ ☐ The key to the premises may be picked up and dropped off at Dalewood Recreation Centre (1150 Main Street West – 905 546-4946) during operational hours (Mondays to Thursdays 11:00 a.m. – 8:00 p.m., Fridays 4:00 - 8:00 p.m., Saturday 12:00 noon – 3:00 p.m.). Please note that schedules are subject to change without notice, please call ahead.

Note: once this form has been signed, give photocopy to rentee.

I hereby acknowledge that I have been advised of the above information, understand and will adhere to same.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rentee's signature

**NOTES:**

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